

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 11/19/2025

Meeting Date: 12/8/2025

Submitted By: Codev Sibley

Department: Facilities Management

Signature of Elected Official/Department Head:  


**Court Decision:**  
This section to be completed by County Judge's Office



**Description:**  
Consider and Approve Proposal from Prime Source Construction in the Amount  
of \$99,600 for Roof Replacement at the Juvenile Services Office - Facilities  
Management

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(May attach additional sheets if necessary)

Person to Present: Codev Sibley

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: \_\_\_\_\_ minutes

Session Requested: (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

Check All Departments That Have Been Notified:

County Attorney     IT     Purchasing     Auditor

Personnel     Development Services     Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

November 19, 2025

Johnson County  
411 Marti Drive  
Cleburne, TX 76033



Contract #23010402

**ROOFING PROPOSAL**

We are pleased to submit this proposal for installing a new roof on the Juvenile Services Building located at 1102 East Kilpatrick Street, Cleburne, TX 76031 for the Johnson County. This proposal includes both labor and materials for the installation of a new Duro-Last Roof System as described below. This proposal is limited to the roof areas outlined in Red in the picture below and excludes all other roofs. (Approximately 11,300 square feet.)



### WORK INCLUDES

1. Remove any foreign materials and/or debris from existing roof.
2. Demolish existing gutters and downspouts. Internal gutter/downspout system to remain.
3. Install custom cut EPS insulation boards between metal flutes.
4. Mechanically fasten new ¼” gypsum cover board over insulation.
5. Mechanically fasten new 50 mil white Duro-Last white PVC roof system over coverboard.
6. Cover parapet walls with Duro-Last prefabricated parapet flashings.
7. Terminate roof system with 1¾” fascia bar and metal cover.
8. Line existing internal gutter system.
9. Install new prefinished gutters and downspouts on exterior of building.
10. All metal colors to be chosen by Owner from standard color chart.
11. Install all related manufacturer required accessories including: vents, stacks, flashings, curbs, scuppers, edging, drains, etc.
12. Clean up and properly dispose of all roofing related debris.
13. Provide for Manufacturer’s inspection and acceptance of all completed work by a Factory Quality Assurance Inspector.
14. Furnish Owner with a standard Duro-Last Warranty covering Labor and Materials for **15** years. This shall not be pro-rated or contain exclusions for ponding water. This warranty shall be fully transferable if the building is sold during the warranty period

### EXCLUSIONS

1. Any structural deficiencies and/or conditions.
2. Plumbing, electrical, and mechanical work.
3. Permits, testing and submittals.
4. Work not specified in line items above.

### PROJECT TERMS AND CONDITIONS

1. Contractor shall carry Worker’s Compensation and General Liability Insurance.
2. Contractor shall coordinate all schedules and work hours with the Owner or the designated representative. Standard work hours shall apply to this project.

#### TOTAL VALUE OF ROOFING WORK AS OUTLINED ABOVE:

Unless specified elsewhere in this proposal, the cost of all applicable taxes and permits or other municipal fees shall be added.

**\$ 99,600.00**

Remittance Address is: 147 Ranchway Dr., Burleson, TX 76028

### ACCEPTANCE

If accepted the district will need to simply issue a Purchase Order to Prime Source Construction, Inc. via email [Info@PrimeSourceConstruction.com](mailto:Info@PrimeSourceConstruction.com) using the districts normal procedure. Be sure to include “TIPS PURCHASE” somewhere on the purchase order AND e-mail a copy to [TIPSPO@TIPS-USA.com](mailto:TIPSPO@TIPS-USA.com).

Should you have any questions or concerns please contact our office at the number listed above or the TIPS Hotline at 866-839-8477.

Respectfully Submitted,  
Brad Doty  
Prime Source Construction, Inc.